

MARION COUNTY SCHOOLS
 188 WINCHESTERD DRIVE
 HAMILTON ALABAMA 35570
 REFERENCE FORM

NAME _____ DATE _____

POSITION APPLIED FOR _____

The individual named above has applied for employment in our schools. If you are sufficiently acquainted with his/her qualification, character, and ability to function efficiently in this capacity, your assistance in furnishing the information below will be greatly appreciated. All information will be treated confidentially. Please mail to the above address.

PLEASE RATE EACH ITEM BELOW	CANNOT RECOMMEND	BELOW AVERAGE	AVERAGE	ABOVE AVERAGE	BEST
<u>PERSONAL QUALITIES</u>					
1. CHARACTER					
2. REPUTATION					
3. GENERAL APPEARANCE					
4. HEALTH					
5. INITIATIVE & SELF RELIANCE					
6. TACT					
7. VOICE					
8. GENERAL CULTURE					
<u>PROFESSIONALISM & SOCIAL TRAITS</u>					
1. UNDERSTANDING OF CHILDREN					
2. COOPERATION AND LOYALTY					
3. INTEREST IN GENERAL ACTIVITIES					
4. SOCIAL BALANCE					
5. COMMUNITY LEADERSHIP					
GENERAL RATING					

1. For how long and in what capacity have you known him/her?

2. Is he/she open-minded and receptive to suggestions? _____

3. Could he/she remain in his/her present position? _____

4. If he/she were applying to you for a similar position, would you accept him/her? _____

5. To your knowledge, has he/she ever been dismissed for cause? _____

6. Has the candidate any physical, moral, mental, or social peculiarities or habits which would make him/her undesirable as an employee? If so, please explain. _____

GENERAL REMARKS OR EXPLANATIONS

SIGNED: _____

POSITION: _____

DATE: _____