

GO TO: www.cogentid.com

COGENT
Applicant Fingerprinting Online Services

Please select your state or program from the options below;

Contact Information
3M Cogent Inc
5025 Bradenton Ave
Suite A
Dublin OH 43017

Useful Links
3M Cogent Website
Applicant System

Others
GSA

PA GAPS New Mexico Missouri Alabama eGAPS Cal DOJ Arkansas FINRA Minnesota NETStudy 2.0 Background Studies

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11:50 AM 12/10/2015

Click on “ALABAMA”

COGENT
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Click below for information pertaining to background checks for:

Contact Information
3M Cogent Inc
5025 Bradenton Ave
Suite A
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Useful Links
3M Cogent Website
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Others
GSA

Department of Education Department of Human Resources Department of Insurance

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Click on “Department of Education”

3M
Applicant Processing Services

ALABAMA
STATE DEPARTMENT OF EDUCATION

Contact Information

- Alabama Department of Education
- Alabama Department of Insurance
- Producer License Division

Helpful Links

- Find a Print Location
- Print a Fingerprint Receipt
- Pay and Print Invoices
- What ID To Bring
- Privacy Policy
- Current W9

General Information

- Fingerprinting Overview
- Reprints/Rejections/Resubmissions
- Fingerprint Cards - Out of State only

Registration

- Registration Procedures
- Register Online
- Modify Registration
- Registration Status

Print Site Locations

- Print Locations & Hours
- What to Bring: ID Verification
- Proof of Transaction (Receipts)

Agency Use

- Agency Agreement
- Log In

Site Use

- Log In
- Waive a public fingerprint site

FAQ's

- Who to Call
- FAQs - Answers to Common Questions
- W9

Please Note: Beginning June 12 2015, 3M's common registration link will be changed. A new "pop-up" window will now appear and redirect from www.cogentid.com to aps.3m.com. The new 3M URL contains increased security, and you will experience no change in how registration processing takes place.

Back

Click on "Register Online"

3M
Applicant Fingerprinting Online Services

AFFIDAVIT FOR RELEASE OF INFORMATION

I hereby authorize the Alabama Law Enforcement Agency to conduct a criminal history background check and to release my criminal history information to the State Superintendent of Education. I do hereby for myself, my heirs, executors, and administrators release and forever discharge the Alabama Law Enforcement Agency and its officers and agents from any and all claims, actions, or causes of action which may arise as a consequence of the release of the criminal history information as authorized herein.

If I am an applicant for certification or licensure, or if I am a certified or licensed applicant for employment in a public school, or an applicant for employment at a nonpublic school, or an applicant for a teacher education program, then I understand that the State Superintendent of Education shall provide a suitability determination based on the State Bureau of Investigation and Federal Bureau of Investigation criminal history background information reports.

If I am applying for employment in a non-certified or non-licensed position in a public school then I understand that my potential employer will be notified of my confirmed convictions and pending charges.

I understand that I may be denied employment, unsupervised access to children, the opportunity to serve, or certification or licensure based upon the information contained in the criminal history background information check.

I understand that a refusal to consent to a criminal history background check will result in me not being hired or, if applicable, me not being certified or licensed.

I am aware that I have the right to obtain a copy of the background check report and to challenge its accuracy and completeness. The procedures for obtaining a change, correction, or updating of an FBI identification record are set forth in Title 28, C.F.R., § 16.34. I also have a right to obtain a prompt determination as to the validity of such challenge before a decision to retain or hire is made by an employer. Officials making such a determination should not make a decision regarding my license or employment based upon information in the record until I have been afforded a reasonable time to correct or complete the record, or have declined to do so.

I understand that I am entitled to due process in accordance with applicable statutes prior to any possible adverse action taken as a result of information reported from a criminal history background check.

Payment of fingerprint fees and submission of fingerprints shall be deemed further positive affirmation of my intent to have a fingerprint based criminal history background check performed as authorized above.

I have read and accepted these terms. (Print terms)

Electronic Signature

Continue Cancel

Read and check box that you agree with terms. Type your name in the box and click "Continue"

Application Type

- Certification as an Educator
(Check here if you are applying for initial Professional Educator certification in Alabama, renewing a valid Professional Educator's Certificate, or reinstating an expired Professional Educator's Certificate.)
- Admission to a Teacher Education Program/Internship
(Check here if you attend an Alabama College or University and are being fingerprinted for admittance to a Teacher Education Program.)
- Substitute Teacher License
(Check here if you are being fingerprinted for the purposes of obtaining a Substitute Teacher's License in Alabama.)
- Employment in a classified position
(Check here if you are seeking employment in a non-certified/licensed position. Examples may include but are not limited to the following: secretary, instructional aide, custodian, lunchroom worker, bus aide, contractor, etc.)
- Employment as a school bus driver
(Check here if you are seeking employment as a school bus driver.)

Question 1

Which institute you are employed or going to be employed?

Public Private

Identification (only one ID type is required)

Driver's License

DL Country or State:
 DL #:
 Expire Date:

State Issued Picture ID

ID Country or State:
 ID #:
 Expire Date:

Passport

Country:
 Passport #:
 Expire Date:

Next

Note: Highlighted fields are required and marked by a *

Click on "Substitute Teacher License"
 Click on "Public"

Application Type

- Certification as an Educator
(Check here if you are applying for initial Professional Educator certification in Alabama, renewing a valid Professional Educator's Certificate, or reinstating an expired Professional Educator's Certificate.)
- Admission to a Teacher Education Program/Internship
(Check here if you attend an Alabama College or University and are being fingerprinted for admittance to a Teacher Education Program.)
- Substitute Teacher License
(Check here if you are being fingerprinted for the purposes of obtaining a Substitute Teacher's License in Alabama.)
- Employment in a classified position
(Check here if you are seeking employment in a non-certified/licensed position. Examples may include but are not limited to the following: secretary, instructional aide, custodian, lunchroom worker, bus aide, contractor, etc.)
- Employment as a school bus driver
(Check here if you are seeking employment as a school bus driver.)

Question 1

Which institute you are employed or going to be employed?

Public Private

School District List

Identification (only one ID type is required)

Driver's License

DL Country or State:
 DL #:
 Expire Date:

State Issued Picture ID

ID Country or State:
 ID #:
 Expire Date:

Passport

Country:
 Passport #:
 Expire Date:

Select "Marion County" from the drop down box and enter your Driver License info then click "NEXT"

3M Applicant Fingerprinting Online Services

Applicant Registration
Step 2 - Please Enter Your Information

Fingerprint Card User (Check this box only if you currently live outside of Alabama and cannot report to an Alabama fingerprint location to submit your fingerprints electronically. You will be required to submit a fingerprint card.)

Payment Type: **Credit Card**
 No unemployment cards, child support cards or gift cards are accepted

Personal Information

Last Name: _____
 First Name: _____
 Middle Name: _____
 Maiden Name: _____
 Name Suffix: SELECT
 SSN (no dashes): _____
 Responder SSN: _____
 Country of Citizenship: SELECT
 Gender: SELECT
 Date of Birth (MMDDYYYY): _____
 Race: SELECT
 Place of Birth: SELECT
 Eye Color: SELECT
 Hair Color: SELECT
 Height: SELECT
 Weight: _____

Address and Contact Information

Reside outside of the U.S. (Check this box only if your address is not inside United States.)

Address line 1: _____
 Address line 2: _____
 City: _____
 State: SELECT
 Zip: _____
 Email Address: _____
 Work Telephone: _____ (numbers only)
 Home Telephone: _____ (numbers only)
 Cell Telephone: _____ (numbers only)

Have you ever been convicted of or entered a plea of no contest to a felony or misdemeanor other than a minor traffic violation?
 Conviction Question: SELECT

Previous Next Reset

Note: Highlighted fields are required and marked by a *

Enter all your demographic information on this screen and click “NEXT”

Most people have enough common sense to know if they have ever been convicted of a felony or a misdemeanor other than a minor traffic violation but we have found that many do not.

Before answering the question above please ask yourself these helpful memory improvers:

- 1) Have I ever been in the back seat of a police car?
- 2) Have I ever awakened to find myself on a concrete floor behind a door made of iron bars?
- 3) Has the Sheriff ever bought me a really bad lunch?

If you answered “yes” to any of these memory improvers you should really think hard before answering the question above. If you have a conviction, you WILL NOT “slip through the cracks” when we run your fingerprints. Please save us a lot of time and yourself a lot of money (The fingerprints are costing you \$49.65) before you complete this screen.

Once you click “Next” at the bottom of this screen you will be prompted for your credit card information. When you have completed the credit card information screen print your receipt and bring it with you to the Central Office.